

## Nittany Valley Charter School - Board of Trustees Meeting

9/9/2019 Agenda

Approved: 10/23/19

1. Call to order: Gina motioned to call to order at 5:48
2. Introductions: N/A
3. Parent/Community Comments and Concerns: At 46 students currently enrolled, all applicants given offers.
4. Secretary's Report: May Minutes approval – Heather M. motioned to approve, all agree
  - a. Changes since May – Ann Rohan doing the ESL certification because of Chelsea's resignation
5. CEO Report:

\* Math MAP testing software purchase approval. Initial cost: \$2500. , then yearly the cost is \$1500.

Teachers agree it is worth it.

- State College uses this software to track progress. Online, cumulative testing to assess students' mastery to drive instruction. This fills a hole in our assessment tracking.
- Gina motioned to approve. All in favor.

\* Signed School Board Requirement letters are due. (I have copies here to complete if needed.)

\* Reminder for all new school board members to complete the PDE online training.

School Board Directors training is still not available!

Trainings can be found here:

<https://www.education.pa.gov/Schools/Governance/Act55/Pages/default.aspx>

\* Information/discussion about Governor Wolf's Charter School Reform Proposal

- Plan to send out link to parent petition for PA Coalition of Public Charter Schools.

\* Painting has been completed and looks great! Mike is completing the renovations in the all-purpose room.

\* Heat Pump replacements were complete and seem to be running well.

\* Sidewalk blocks were replaced and the new paving "skirt" completed. Waiting on the SC Borough to complete sidewalk inspection. (Mini "field trip" of school.)

\*We are looking forward to camping this Thursday!

## 6. Committee Report:

7. Adjournment: Dave motioned to adjourn at 6:40, Heather L. seconded

## Nittany Valley Charter School - Board of Trustees Meeting

12/09/2019 Agenda

Approved 1/13/20

1. Call to order: Kristin called to order at 5:37
2. Introductions:
3. Parent/Community Comments and Concerns: Should board create a policy of expectations for contractors?
4. Secretary's Report: October Meeting Minutes, approved by Heather L., seconded by Aimee.
  - a. Retirement plan update:
    - i. Waiting for PSERs approval for new retirement plan moving forward from Jan 2020.
    - ii. IRS Letter of forgiveness for previous alternative retirement plan has been sent.
5. CEO Report:
  - \* I am requesting cards from school board members and families to thank our awesome staff this Christmas. The generous amount approved by the school board in our annual budget will be divided and dispersed to all staff members in those cards.
  - \* Parent-teacher conferences are mostly complete and went very well. Having the new MAP testing student report in both reading and math has been a big help in showing parents how their kids are performing. Looking forward to seeing how the PSSA projections will correlate with actual test results.

\* As was stated in the November update, our annual financial audit through Baker Tilly has been completed with no citations or concerns. I have brought copies for anyone interested in reading the results more thoroughly.

\* The annual Holiday Sale for the students will take place on Friday, 12/13. We have received quite a lot of donations and volunteers to help. Still collecting wrapping supplies.

\*The following Friday, 12/20, we will have a Christmas Performance for the Foxdale Village residents. Parents are welcome, and it will start at 1:00pm.

\*SCASD is interested in incorporating some of the charter schools into the district, creating delta opportunities for other age groups, only talk at this point.

6. Committee Report:

7. Adjournment: Kristin adjourned at 6:24

## Nittany Valley Charter School - Board of Trustees Meeting

10/23/2019 Agenda *approved 12/9/19*

- Call to order: Kristin called to order at 5:39
- Introductions:
- Parent/Community Comments and Concerns:
- Secretary's Report: Gina motioned to approve, Aimee seconded.
- CEO Report:
  - \* Working on speech therapist and ESL personnel issues
  - \* MAP testing software update – happy with it so far, very comprehensive, can be used for reading and writing as well as math. We will be able to track progress by student and by class.
  - \* Trauma Sensitive Schools: Video  
[https://media.dpi.wi.gov/sspw/av/trauma\\_sensitive\\_schools\\_mod\\_1/story.html#5.html](https://media.dpi.wi.gov/sspw/av/trauma_sensitive_schools_mod_1/story.html#5.html)
  - \* All staff is participating in the full online professional development training series, and we will follow up with whole staff discussions in November at staff meetings.
  - \* A lot of the subjects covered are already being handled here.
  - \* Quarterly Financial Report – doing well financially.
  - \* Update on the not approved Simple IRA Plan vs. PSERs, and what our lawyer, Bob O'Donnell, has learned thus far is that we have to get new plan to go into effect January 1, plus will have to make it retroactively fair. Going back to 2002, any employee who did not participate will need to be entered into PSERs or the alternative plan. If the employee still chooses to enter 0%, is this ok?
  - \* Holiday Sale will be Friday, December 13 this year. Will start asking for donations, set up a box to put out.

### 6. Committee Report:

7. Adjournment: Kristin called to adjourn at 6:49.

## Nittany Valley Charter School - Board of Trustees Meeting

5/20/2019 Meeting Minutes

Approved: 9-9-19

1. Call to order: Kristin called to order at 5:38
2. Introductions: 19-20 School Board Membership
  - a. New member: Bob Etchells
  - b. New member: Alyssa Johnson
3. Parent/Community Comments and Concerns:
  - a. Aimee volunteered for Vice President position
4. Secretary's Report: April Meeting Minutes – Heather L. and Heather M.  
motioned to approve
  - a. Follow up on Received on one more transition survey results, student expressed need for higher level math
  - b. Follow up on heat pump – still need to work out service contract details
5. CEO Report:
  - \* Sixth and final section of School Board Training; *Ethics*
    - We don't necessarily need to make any changes at this time, but do need to be careful about email consensus as a decision making tool to be in compliance with Sunshine act
    - Suggestion to move voting decisions that do occur online to a Google Poll so that they are easily archived
  - \* Executive board member trainings are not yet available

\* Covered School Board Manual

- May need to look at by-laws to see if anything needs to be updated, they were last updated in 2015

\* Interior painting proposal with/without ceilings.

- Found one contractor available to perform over the summer, proposal \$18,000

- All approve

\* Paving and bumper blocks proposal to contend with people driving into the lawn,

\$3,000

- All approve

\* 19-20 Budget proposal, including cost for ESL certification for Chelsea and increase in salaries for all full-time employees.

- All approve

\* Special Education Compliance Monitoring completed with no citations.

- Will be 6 years until next monitoring activity

6. Committee Report: Facilities to meet again soon.

7. Adjournment: Heather L. motion to adjourn, Aimee second